



VICE is the world's preeminent youth media company and content creation studio. Launched in 1994, VICE now operates in over 30 countries and distributes its programming to hundreds of millions of viewers each month across digital, linear, mobile, film and socials. VICE includes an international network of digital channels; a television and feature film production studio; a magazine; a record label; an in-house creative services agency; a book-publishing division; and a newly launched TV network in a joint venture with Rogers called VICELAND.

VICE's award-winning programming has been recognized by the Academy of Television Arts & Sciences, Peabody Awards, Sundance Film Festival, PEN Center, Cannes Lions, Frontline Club, Knight Foundation, American Society of Magazine Editors, LA Press Club, and Webby Awards, among others.

JOB TITLE: Post Production Intern

REPORTS TO: Head of Post Production

OVERVIEW: VICE Media is seeking an organized and detail-oriented individual who is able to complete tasks unsupervised and is willing to learn.

ROLES & RESPONSIBILITIES:

- Helping with Assistant Editor duties such as logging new footage, packaging deliverables for online content, prepping hard drives, and quality control
- Assisting the Post Administrative team with maintaining client services procedures and policies, and planning production schedules

QUALIFICATIONS:

- Must be enrolled in a College or University degree in a related field
- TV Broadcast, Production, or Post Production related courses are preferred

This is a 3-month paid placement of 20 hours per week

Open to post-secondary students only

HOW TO APPLY:

Please send a detailed cover letter and resume by email to internscanada@vice.com. Reference "**Post Production Intern**" in the subject field. No phone calls please.

****This job description is a general description of essential job functions. It is not intended as an employment contract, nor is it intended to describe all duties someone in this position may perform. All employees of Vice Media are expected to perform tasks assigned by supervisory personnel, regardless of job title or routine job duties****

If you do not hear back from us within one month of applying then unfortunately your application has been unsuccessful. Thank you once again for applying and we wish you success in your future career.